

Evergreen Community Charter School Board of Directors

Minutes December 12, 2013

Attendance: Joanne Storer, Chris Kinsley, Mary Ann Lewis, Tijuana Summers, Frank Lopez

Advisory: Jill Shoesmith

Guest: Maureen Christy (Evergreen accountant)

The meeting was called to order by Joanne Storer at 7:13pm, followed by the Pledge of Allegiance. Minutes from the October meeting (no meeting in November): Motion to approve by Frank, Second by Tijuana; approved.

Jill Shoesmith reported on the following topics:

Request for Documents from PMSD for Renewal:

Jill said 49 additional pieces of information are required. Much of the work has been completed already, and she expects to meet deadlines.

Errors and Omissions Insurance:

Jill reported that the school had to submit more information; she's hopeful for a response next month.

IEP/GIEP meetings:

Another student will have an IEP; Kathy Yerkes is working on the plan.

Implementation Grant Money Return:

\$29,000 remaining from 2008 grant. Internal auditor recommended checking to see if it needed to be returned since it wasn't spent during designated 2-yr time period. Money has been returned.

New Grant:

ECCS received \$19,000 Rural Education Grant (REAP); school is researching networking possibilities.

Community Service:

Students ran a successful food drive. They also collected for Toys for Tots and created a fund for a recent graduate who was in a car accident.

Instructional Reports (Jill Shoesmith)

Field Trips:

The trip to DeSales College to see a play was cancelled. Mr. Cohen arranges trips for college visits. 6th and 7th grades accompanied a daycare to a holiday village in Newfoundland today.

SATs:

Results were received. Kathy Yerkes reviewed results with each student.

Skytop Art Show:

ECCS students participated in the event again this year.

Items for Discussion and Possible Resolution

Loan Agreement between Foundation and Charter School:

PMSD will be paid in a lump sum. Motion to approve terms of loan to pay PMSD by Chris , Second by Frank; approved.

Business and Financial Affairs

Approval of payments to vendors via the October-November 2013 Check Register:

Motion to approve by Joanne, Second by Frank; approved.

Approval of current Financial Statements to be provided to PMSD, including Profit & Loss and the Balance Sheets as November 30, 2013:

Motion to approve by Joanne, Second by Tijuana: approved.

Approval of Grant Expenses for November 2013: Motion by Frank, second by Joanne; approved.

Students, Curriculum, and Policy

Policy Review:

Antidiscrimination; Class Size; Field Trips; and Emergency Crisis Management. Motion to approve all four policies (pending correction of typos) by Mary Ann, Second by Frank; approved.

Motion to Adjourn: Motion by Joanne, second by Chris; approved.

*The next Board of Trustees meeting will be held on **Thursday, January 23, 2014** at 7 PM.*